

<b>Version Control</b>	
<b>Title</b>	2.1 (g)(h) KRSP Privacy Policy V1 091122
<b>Document Ref/Version No</b>	V1: 091122
<b>Purpose of Document</b>	This Policy outlines how personal data collected on this website and/or from one of our programmes, events, workshops, or initiatives, will be protected, stored, used, and processed by us.
<b>Drafted By</b>	Aisling Cullen (ref. Meath LSP Privacy Policy)
<b>Reviewed By</b>	Nicola Keeshan
<b>Authorised By</b>	KRSP Board
<b>Effective Date</b>	09 November 2024
<b>Review Date</b>	Biennial: 09 November 2024
<b>Comments</b>	GCS: 2.1 (g)(h)








## Background to the Privacy Policy

Kilkenny Recreation and Sports Partnership (KRSP) is a data controller as defined under the General Data Protection Regulation (GDPR) and the Data Protection Act 2018. Any reference to “we” “our” or “us” within this Privacy Policy refers to Kilkenny Recreation and Sports Partnership.





KRSP is a company limited by guarantee which co-ordinates, develops, delivers, monitors & evaluates various events, programmes, workshops, and initiatives to facilitate sport and physical activity in the Kilkenny area. This policy outlines how personal data collected on the KRSP website (www.krsp.ie) and/or from one of our programmes, events, workshops, or initiatives, will be protected, stored, used, and processed by us.

## What personal data do we collect?

We collect your personal data when you register for one of our programmes, events, workshops, initiatives or you sign up to receive our promotion and marketing materials. Depending on the nature of your engagement with KRSP, the information we collect, may include the following types of your personal data, as detailed below:

-  Your name
-  Your email address
-  Your date of birth (unique identifier for CRM system)
-  Your contact phone number
-  Your postal address
-  Financial information
-  Demographic information such as your gender, age, and socioeconomic status

We may also collect the following special category data where required to effectively deliver our programmes:

-  Existence and nature of any disability participant may present with
-  M1 Sport Ireland questionnaire data: Activity evaluation questionnaire which collects - age, gender, townland area, activity level (pre programme, post programme and at 3 month post programme intervals).
-  Ethnicity
-  Membership of disadvantaged community

## Who do we share your personal data with?

### Programme Providers

We share your personal data with third party programme providers to facilitate the delivery of programmes, events, workshops & initiatives in collaboration with or on behalf of KRSP.

### Programme, Funding, and Research Partners

We share your anonymised aggregate statistics with Sport Ireland when you participate on our programmes. We may also share this anonymised data with funders and our other research partners.

### **Service providers**




We share your personal data to contracted service providers by providing access or utilising software systems with IT, website and communication services, cloud providers, online booking services and our database providers.

### **Law Enforcement Agencies**

We will share your personal data with law enforcement agencies, regulatory agencies, and authorised third parties, in response to a verified request relating to a criminal investigation or alleged illegal activity.




## **Why do we collect your personal data?**

**We collect your personal data for the following purposes:**



-  To administer our programmes, events, workshops & sporting initiatives
-  To keep you updated on events that you may be interested in
-  To monitor, evaluate and track programme participants for gender participation, age groups, socioeconomic considerations, and geographical spread

### **Legal basis for collecting your personal data**

We collect your personal data under the following Article 6 GDPR legal bases

-  With your consent
-  Based on our legitimate business interests in promoting our programmes and services
-  For the performance of our contract with you, where applicable

We collect your special category data under the following Article 9 GDPR legal basis

-  With your explicit consent
-  For carrying out our obligations and exercising our rights under employment, social security, and social protection law

## **How long do we retain your data for?**

### **Programme Participant Data**

We only keep your data for as long as necessary to fulfil our purposes of processing. We retain your data that we collect as part of our programmes for 2 years from the date you participated in our programmes. For participants under 18 years of age, the data is held until the child is 18 years of age plus a further two years.

### **Marketing Consent Data**

Where you have consented to receiving marketing materials from us, we will retain your contact details until you have withdrawn that consent.

### **Your Rights**

You have the following rights in respect of your personal data that we process:

- 🔒 The right to withdraw consent where that is the basis for processing
- 🔒 The right to access a copy of any personal information we process about you
- 🔒 The right to be informed
- 🔒 The right to erasure
- 🔒 The right to ask us to correct any information you believe is incorrect or incomplete
- 🔒 The right to request that your personal data be deleted
- 🔒 The right to restrict the processing of your personal data.
- 🔒 The right to data portability of your information
- 🔒 The right to complain to the Data Protection Commission

If you would like to exercise any of the above rights, or if you have queries on how your personal data is processed by us, please contact [info@krsp.ie](mailto:info@krsp.ie).

If you would like to contact the Data Protection Commission regarding our processing of your personal data, you can do so by following this link:  
[www.dataprotection.ie/en/contact/how-contact-us](http://www.dataprotection.ie/en/contact/how-contact-us)

## Review

This policy is required to be approved by the Board and reviewed by the Board on a biennial basis.