

Version Control	
Title	KRSP Safeguarding Risk Assessment
Document Ref/Version No	V1: 080318 V2: 260423
Purpose of Document	This risk assessment considers the potential for harm to come to children whilst they are in Kilkenny Recreation and Sports Partnership's care. This risk assessment precedes the Child Safeguarding Statement (Section 11 (1b) Children First Act 2015) which is developed following this risk assessment process. In accordance with the requirements of Section 11 (1) of the Children First Act 2015 the risk is of abuse and/or poor practice in terms of child welfare and not general health and safety risk (covered under a separate H&S policy and risk assessment).
Drafted By	KRSP/WSP/SRSP/Sport Ireland Template
Reviewed By	Nicola Keeshan
Authorised By	KRSP Board
Effective Date	26-Apr-23
Review Date	Biennially: 26-Apr-25
Comments	SCG: 2.1 (i) Make sure other policies are in place to comply with other relevant law (for example, child protection or food safety). Supported by: 2.1 (i) KRSP Safeguarding Committee TOR 2.1 (i) Child Safeguarding Statement 2.1 (i) KRSP Child Safeguarding Policy V2

Safeguarding Risk Assessment for Kilkenny Recreation and Sports Partnership

This risk assessment considers the potential for harm to come to children whilst they are in *Kilkenny Recreation and Sports Partnership's* (KRSP's) care. This risk assessment precedes the Child Safeguarding Statement (Section 11 (1b) Children First Act 2015) which is developed following this risk assessment process. In accordance with the requirements of Section 11 (1) of the Children First Act 2015 the risk is of abuse and/or poor practice in terms of child welfare and not general health and safety risk (covered under a separate H&S policy and risk assessment).

Section 11 (1) of the Children First Act 2015 states that where a person proposes to operate as a provider of a relevant service, he or she shall, within 3 months from the date on which he or she commences as such a provider –

(a) Undertake an assessment of any potential for harm to a child while availing of the service (in this section referred to as a 'risk').

Once this risk assessment process has been completed, the KRSP Child Safeguarding Statement will be prepared and displayed in both KRSP offices and will be available to download from the KRSP website at www.krsp.ie.

Potential Risk of Harm to Children	Risk Rating L-M-H	Required Policy, Guidance and Procedure document	Responsibility	Further Action Required
Activity Delivery Practices				
Lack of suitable coaching/sports/fitness related qualification and/or experience	M	<ul style="list-style-type: none"> KRSP Child Safeguarding Policy - safe recruitment procedures KRSP Employee Handbook - recruitment 	KRSP SGC KRSP Board KRSP DSLP KRSP Staff	<i>Policies to be reviewed per timeline indicated in policy. Full review of KRSP's Safeguarding policies scheduled for 1Qtr 2 2023.</i>
Supervision issues (of tutor/staff/leader)	H	<ul style="list-style-type: none"> KRSP Child Safeguarding Policy - safe recruitment procedures Employee Handbook, Service Provider/Partner Agreement 	KRSP SGC KRSP Board KRSP DSLP KRSP Staff/Sports leaders	<i>Policies to be reviewed per timeline indicated in policy. Full review of KRSP's Safeguarding policies scheduled for Qtr 1/Qtr 2 2023.</i>

Potential Risk of Harm to Children	Risk Rating L-M-H	Required Policy, Guidance and Procedure document	Responsibility	Further Action Required
Unauthorised photography, social media & recording activities	M	<ul style="list-style-type: none"> KRSP Child Safeguarding Policy - Photography, use of images & social media policy 	KRSP SGC KRSP Board KRSP DSLP KRSP Staff/Sports leaders	<i>Policies to be reviewed per timeline indicated in policy. Full review of KRSP's Safeguarding policies scheduled for Qtr 1/Qtr 2 2023.</i>
Behavioural Issues (tutor/staff/leader)	H	<ul style="list-style-type: none"> Staff/sport leader training & education including Safeguarding Level 1 KRSP Child Safeguarding Policy - Code of Conduct KRSP Employee Handbook KRSP Complaints Policy 	KRSP SGC KRSP Board KRSP DSLP KRSP Staff/Sports leaders	<i>Policies to be reviewed per timeline indicated in policy. Full review of KRSP's Safeguarding policies scheduled for Qtr 4 2022/Qtr 1 2023.</i>
Lack of gender consideration re activity delivery	M	<ul style="list-style-type: none"> KRSP Child Safeguarding Policy 	KRSP SGC KRSP Board KRSP DSLP KRSP Staff/Sports leaders	<i>Policies to be reviewed per timeline indicated in policy. Full review of KRSP's Safeguarding policies scheduled for Qtr 4 2022/Qtr 1 2023.</i>
No guidance for travelling and away trips	M	<ul style="list-style-type: none"> KRSP Child Safeguarding Policy - Travel/away trip policy Child Safeguarding Training 	KRSP SGC KRSP Board KRSP DSLP KRSP Staff/Sports leaders	<i>References to travelling/away trips in KRSP's Safeguarding policies to be reviewed/updated if/where appropriate in KRSP Code of Conduct/Best Practice Guidelines in Qtr 1/Qtr 2 2023</i>
COMPLAINTS & DISCIPLINE				
Lack of awareness of a Complaints & Disciplinary policy	M	<ul style="list-style-type: none"> KRSP Complaints Policy KRSP Child Safeguarding Policy KRSP Employee Handbook KRSP Safeguarding Committee Terms of Reference 	KRSP SGC KRSP Board KRSP DSLP KRSP Staff/Sports leaders	Complaints Report to be an agenda item once annually for KRSP Board meeting.

Potential Risk of Harm to Children	Risk Rating L-M-H	Required Policy, Guidance and Procedure document	Responsibility	Further Action Required
Complaints not being dealt with seriously	H	<ul style="list-style-type: none"> KRSP Child Safeguarding Policy KRSP Safeguarding Committee Terms of Reference KRSP Complaints Policy 	KRSP SGC KRSP Board KRSP DSLP KRSP Staff/Sports leaders	Complaints Report to be an agenda item once annually for KRSP Board meeting.
REPORTING PROCEDURES				
Lack of knowledge of organisational and statutory reporting procedures	M	<ul style="list-style-type: none"> KRSP Child Safeguarding Policy - Reporting procedures/policy Name and role of Mandated Person and Designated Liaison Person included in Policy and on KRSP website Staff/Sports Leader training & education including Safeguarding 1 	KRSP SGC KRSP Board KRSP Mandated Person/DSLP KRSP Staff/Sports leaders	Full review of KRSP's Safeguarding policies scheduled for <i>Qtr 1/Qtr 2 2023</i> . <i>Communication to Staff/Sports Leader on new policies and procedures.</i>
No Mandated Person appointed	H	<ul style="list-style-type: none"> KRSP Child Safeguarding Policy Name and role of Mandated Person and Designated Liaison Person included in Policy and on KRSP website 	KRSP SGC KRSP Board KRSP Mandated Person/DSLP	Full review of KRSP's Safeguarding policies scheduled for <i>Qtr 1/Qtr 2 2023</i> . Mandated Person to attend relevant training with SI- <i>Qtr 1/Qtr 2 2023</i> .
No DSLP Appointed	H	<ul style="list-style-type: none"> KRSP Child Safeguarding Policy Name and role of Mandated Person and Designated Liaison Person included in Policy and on KRSP website 	KRSP Board Sports Co-ordinator KRSP DSLP	<i>DSLP to attend relevant training Qtr 1/Qtr 2 2023.</i>
Concerns of abuse or harm not reported	H	<ul style="list-style-type: none"> KRSP Child Safeguarding Policy - Reporting procedures/policy Name and role of Mandated Person and Designated Liaison Person included in Policy and on KRSP website 	KRSP SGC KRSP Board KRSP Mandated Person/DSLP KRSP Staff/Sports leaders	
FACILITIES				
Unsupervised Children	M	<ul style="list-style-type: none"> KRSP Child Safeguarding Policy 	KRSP SGC KRSP Board	<i>Full review of KRSP's Safeguarding policies</i>

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			KRSP DSLP KRSP Staff/Sports leaders	<i>scheduled for Qtr 1/Qtr 2 2023. Code of Conduct to be reviewed re Supervision of Children</i>
Concerns over safeguarding procedures of facilities used by KRSP	M	<ul style="list-style-type: none"> KRSP Child Safeguarding Policy 	KRSP SGC KRSP Board KRSP DSLP KRSP Staff/Sports leaders	Checklist/process developed for KRSP to satisfy ourselves regarding Safeguarding procedures of facilities used by KRSP to be developed <i>Qtr 1/Qtr 2 2023.</i> (to include review of Child Safeguarding Statement of Facilities)
RECRUITMENT				
Lack of clarity on roles	M	<ul style="list-style-type: none"> KRSP Child Safeguarding Policy-Safe Recruitment procedures KRSP Employee handbook Safeguarding Training 	KRSP SGC KRSP Board KRSP DSLP KRSP Staff/Sports leaders	<i>Policies to be reviewed per timeline indicated in policy. Full review of KRSP's Safeguarding policies scheduled for Qtr 1/Qtr 2 2023.</i>
Garda Vetting not completed	M	<ul style="list-style-type: none"> KRSP Garda Vetting Policy KRSP Child Safeguarding Policy-Safe Recruitment procedures 	KRSP Contact Person KRSP staff with responsibility for garda vetting KRSP Staff	<i>Policy to be reviewed per timeline indicated in policy. Full review of KRSP's Safeguarding policies scheduled for Qtr 1/Qtr 2 2023.</i>
Unqualified or untrained people in role	M	<ul style="list-style-type: none"> KRSP Child Safeguarding Policy-Safe Recruitment procedures 	KRSP Sports Co ordinator KRSP Staff	<i>Policies to be reviewed per timeline indicated in policy. Full review of KRSP's Safeguarding policies scheduled for Qtr 1/Qtr 2 2023.</i>

Potential Risk of Harm to Children	Risk Rating L-M-H	Required Policy, Guidance and Procedure document	Responsibility	Further Action Required
				Ongoing review/check/update of qualifications with respect to relevant activity.
COMMUNICATIONS AND SOCIAL MEDIA				
Lack of awareness of Child Safeguarding Policy by children, their guardians and sports leaders	M	<ul style="list-style-type: none"> KRSP Child Safeguarding Policy on KRSP website KRSP Child Safeguarding Statement on website 	KRSP Sports Co-ordinator KRSP Staff/Sports leaders KRSP Providers/Partners	KRSP Child Safeguarding Statement and KRSP Child Safeguarding Policy in KRSP offices. Advised at point of registration
No communication of Child Safeguarding Statement or Code of Conduct to children, their guardians and sports leaders	M	<ul style="list-style-type: none"> KRSP Child Safeguarding Statement on website KRSP Child Safeguarding Policy Document on website 	KRSP Sports Co ordinator KRSP Staff	Child Safeguarding Statement and KRSP Child Safeguarding Document on display in KRSP offices Distribute Code of Conduct as per Safeguarding policies.
Unauthorised photography, social media & recording of activities	M	<ul style="list-style-type: none"> KRSP Child Safeguarding Policy Document - Photography & Social Media Policies 	KRSP DSLP KRSP staff KRSP Providers/Partners	<i>Full review of KRSP's Safeguarding policies scheduled for Qtr 1/Qtr 2 2023.</i>
Inappropriate use of social media and communications with under 18's	H	<ul style="list-style-type: none"> KRSP Child Safeguarding Policy Document - Best Practice Guidance on use of Social Media KRSP Child Safeguarding Policy Document - Code of Conduct 	KRSP SGC KRSP Board KRSP Staff/Sports leaders KRSP Sports Co ordinator	<i>Policies to be reviewed per timeline indicated in policy. Full review of KRSP's Safeguarding policies scheduled for Qtr 1/Qtr 2 2023.</i>
GENERAL RISK OF HARM				
Harm not being recognised	H	<ul style="list-style-type: none"> KRSP Child Safeguarding Policy - Categories and Signs of Abuse 	KRSP SGC KRSP Board	Staff/partners/providers made aware of KRSP Child

Potential Risk of Harm to Children	Risk Rating L-M-H	Required Policy, Guidance and Procedure document	Responsibility	Further Action Required
		<ul style="list-style-type: none"> Staff/Sports Leader training & education including Safeguarding 1 	KRSP Staff/Sports leaders KRSP Sports Co ordinator KRSP DSLP	Safeguarding Policy. <i>Full review of KRSP's Safeguarding policies scheduled for Qtr 1/Qtr 2 2023.</i>
Harm caused by - child to child - sports leader to child - visitor to child	H	<ul style="list-style-type: none"> KRSP Child Safeguarding Policy - Child Protection and welfare concerns Staff/Sports Leader training & education including Safeguarding 1 	KRSP Board KRSP DSLP KRSP staff KRSP Providers	Staff/Sports leaders made aware of KRSP Child Safeguarding Policy. <i>Full review of KRSP's Safeguarding policies scheduled for Qtr 1/Qtr 2 2023.</i>

Explanation of terms used:

Potential risk of harm to children: These are identified risks of harm to children whilst accessing activities in the LSP.

Risk Rating L-M-H (low, medium, high): Based on consideration of the likelihood of any of these risks occurring and how serious the consequences could be if they did i.e., likelihood x impact

Required Policy, Guidance and Procedure Document: Indication of the policy required to alleviate the risk.

Responsibility: Provider should indicate where the responsibility for alleviating the risk lies.

Further action: Indicates further action that might be necessary to alleviate any risk ongoing.

This Risk Assessment document has been discussed and completed by *Kilkenny Recreation and Sports Partnership* on 26-Apr-23.


Signed:

Name: David Denieffe

Role: KRSP Chairperson

Date: 26-Apr-23


Signed:

Name: Nicola Keeshan

Role: KRSP Designated Safeguarding Liaison Person

Date: 26-Apr-23

Procedures taken in completion of this risk assessment included the following:

Draft reviewed by KRSP Safeguarding Committee 13-Apr-23

Draft reviewed by KRSP Board 26-Apr-23

Consulted with Waterford and Sligo LSPs during December 2022 - March 2023

Reviewed Sport Ireland template from Sport Ireland Safeguarding Guidance document in January 2023.

Consulted with Sport Ireland Safeguarding and Ethics Unit January 2023